

Captain John Palliser

School Council – Agenda

January 23, 2024

6:30 – 7:30 pm

CJP Learning Commons and via Teams Meeting - Link sent out separately (same as for PA meeting)

1. Call to Order – Welcome & Land Acknowledgement.
2. Approval of School Council January 23, 2024 Meeting Agenda.
3. Approval of the November 28, 2023 School Council Meeting Minutes (attached below).
4. School Update – Oliver F. & Jana E.
 - a. Teacher Presentation: Grade 5&6/ Community: Mr. Mahon, Ms. Wilpert and, Ms. Toupin.
 - b. Leadership Report.
 - c. Dates to Remember:
 - i. January 24 – Fun Lunch
 - ii. January 25 – Class Photos
 - iii. January 25 – Winter Dance
 - iv. January 30 – Report Cards
 - v. January 31 – “Backwards Day” Spirit Day
 - vi. February 7 - Fun Snack
 - vii. February. 15 – Teacher’s Convention [no school]
 - viii. February 16 – Teacher’s Convention [no school]
 - ix. February 19 – Family Day [no school]
 - x. February 21 - Fun Lunch
 - xi. February 27 - SC/PA Meeting
5. School Council Updates - Lindsay O.
 - a. Available Positions:
 - i. Key Communicator - **vacant**
 - ii. Kindergarten Representative AM - **vacant**
 - iii. Kindergarten Representative PM - **vacant**
 - b. Any parent or guardian of a student at the school that is interested in a role can put their name forward. Please contact cjpparentassociation@gmail.com for more information.
6. Volunteer Opportunities - Toria C.
7. MAPSS Report – Don C.
 - a. MAPSS meeting – December 13, 2023
 - b. Next meeting - January 17, 2024
8. COSC Report - Lindsay O.
 - a. Next meeting – February 22, 2024
 - b. Position Vacant

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9. New Business

- a. Our Next meeting will be held on February 27, 2024.

10. Adjournment

Participation

- ★ Any member can motion: 'I motion that...', 'I second the motion...'; this leads to a vote.
- ★ Any member can vote
- ★ Chair controls the flow of the meeting
- ★ Any member can raise any issue during the meeting. If we cannot address it in this meeting, we will get to it at the next one.
- ★ To add and item to be included in the agenda for an upcoming meeting, please email CJP School Council: cjpparentassociation@gmail.com

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School Council – Meeting Minutes

Date: January 23, 2024 at 6.33 pm

Location: Captain John Palliser School, Virtual via Teams

Participants: Britni, Candace B, Dawn B, Don C, , Jana E, Jeannette T (Teacher), Jayna R, Karolyn C, Krystle W (Teacher) Laura M, Lindsay O, Maria M, Martina D, Melisa B, Michelle H, Oliver F, Seann M (Teacher), Tammy R, Toria C

Category	Description	Responsible
	Meeting called to order at 6.33 pm	
Opening	Land Acknowledgement in the spirit of reconciliation	Lindsay O
Decision	Approval of Agenda – Reviewed the agenda. Amendments: None	Lindsay O
Decision	Approval of Meeting Minutes from November 28, 2023. Amendments: None Motion by Lindsay O, seconded by Candace B, motion carried.	Lindsay O
Information	School Update - Teacher Presentation (Grade 5 & 6 Community) Update on AMA Patrol Program at CJP - Program supports safety for students crossing at Northmount and connects with CJP's goal for belonging and wellness. - Ms. Friesen is also a teacher sponsor. - There are 22 Grade 6 students participating as patrollers on school days except in cases of extreme cold temperature days. - CJPPA has provided a pizza lunch and patroller t-shirts. - The team is excited about the upcoming program wrap-up with a Patroller Picnic at Heritage Park in June. - Anticipating another pizza party over lunch hour so students and teacher sponsors can continue to get to know each other. - Teachers are seeking representatives from each Grade 6 class. - A picture of the student patrollers was taken. AMA Evaluation - AMA conducts evaluations by observing the student patrollers, which helps ensure students and teachers perform safe practices. Teachers continue to help students remember important safety measures with the Patroller Self-Assessment Form. Patroller of the month - Three students were recognized as they each demonstrated strong safety and leadership skills. These students receive a 'patroller sign' in their classrooms for the month to celebrate this achievement.	Mr. Mahon, Ms. Wilpert and, Ms. Toupin

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Category	Description	Responsible
Information	School Update – Leadership Report Topic Surveys • CBE surveys are being issued in January and February. • CBE Survey for Grade 5 & 6 students is lengthy and asks questions on school academics, wellness, and feelings of safety. Administration is focused on student responses to questions on belonging. • Alberta Assurance Survey for Grade 4 students and parents is planned in February. Parents will receive a code to access the survey. The survey closes in March. A reminder to parents to save their access code as a replacement is difficult to retrieve. Results are included as part of the school report. Brown Bag Lunch • Program partnered with CBE schools to support students who need additional food or replacement lunches. Systems have been effective, and there is very little food left over at the end of the work. • Students can be directed to this service if they forget lunch or require a snack. • A full stomach is an important part of learning. Truth and Reconciliation Commitment • Information is posted on the school's website. • Continue to build student and staff capacity in cultural empathy and seek an understanding of indigenous ways of knowing. • Elder Shirley Hill led a conversation on this topic. • Each teacher was given a copy of The Girl and the Wolf. Written by Katherena Vermette and illustrated by Julie Flett. • This story is like Little Red Riding Hood. However, the wolf is not the villain but the guide who helps the girl understand she has the skills to resolve her own challenges.	Jana El-Guebaly
Information	PD - Collaboration with Dr. Allan Donksy • January 15 - Dr. Allan Donksy was invited to discuss themes of well-being and belonging with staff and students. He shared strategies to support students, including leveraging common language and understanding as situations arise. • Many teachers expressed gratitude for the session. • January 26 – Staff will work with a CBE literary specialist who focuses on best practices and shares strategies for teaching and assessing reading with students.	Oliver F

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Category	Description	Responsible
	Report cards • Preparation for report cards began last December, and assessments are ongoing. • Teachers continue to connect with Leadership and resource teacher and leverage CBE guidelines to prepare for the upcoming issue of report cards. • Administration is preparing to review all student report cards ahead of releasing them on the PowerSchool platform. Out of School line • More students are calling in sick on the attendance line. Weather • School made it through a week of extreme cold. • Staff were reminded about safe evacuation procedures. • Muster point changes to the Sir Winston Churchill Pool in the event of a severe weather emergency. • Time is allocated for students to put on warm-weather clothing before going outside. Safety steps are in place for organizing line-ups and taking attendance to account for all students. • CBE guidelines are -20C and accounting for the windchill that students are likely to remain indoors. This is a guideline, and Administration considers if temperatures are within range, that students are provided an opportunity for some outdoor time. • Students remain inside on extremely cold days. Swimming and Field Trips • Swimming starts in February for Grades 1-6. • Kindergarten students have trips to the zoo and Butterfield Acres. The farm trip supports the in-class chicken / egg activity. 2024/25 Traditional Calendar • Posted online and includes the mini break in November. • 2024-2025 Traditional Calendar (cbe.ab.ca)	

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Category	Description	Responsible
Information	Key Dates - January 24 – Fun Lunch - January 25 – Class Photos - January 25 – Winter Dance - January 30 – Report Cards - January 31 – “Backwards Day” Spirit Day - February 7 - Fun Snack - February. 15 – Teacher’s Convention [no school] - February 16 – Teacher’s Convention [no school] - February 19 – Family Day [no school] - February 21 - Fun Lunch - February 27 - SC/PA Meeting - February 28 – Pink Shirt Day All dates are posted on the CJP website and Facebook.	Lindsay O
School Council Updates	Continue to seek volunteers for available positions - Key Communicator - vacant - Kindergarten Representative AM - vacant - Kindergarten Representative PM – vacant - Candace B continues interim Kindergarten support.	Lindsay O.
Information	Volunteering Update - This role is the liaison between the School SC and PA to coordinate volunteer positions. - Positions are flexible, and accommodations can be made for involvement. - Volunteers are prepared for the upcoming Fun Lunch and Winter Dance. - An online volunteer board is available for signup to support Teacher Appreciation Day.	Toria C
Information	MAPSS (Montessori Alternative Public School Society) Report - Meeting held the previous week. The next meeting is on February 21. - Participated in the Open House and it was a big success. - Finalize plans for an upcoming PEACE night, which will include a speaker. - Coordinating efforts for funding to subsidize teachers to attend the Montessori Conference.	Don C

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Category	Description	Responsible
Information	COSC – Community of School Councils - The next meeting is February 22, 2024. - Continue to seek a volunteer to fill the role. Responsibilities include attending 3-4 meetings online per year, and reporting updates back to the School Council.	Lindsay O
Information	New Business – No new business	Lindsay O
Information	CJP Social Platforms  Join our mailing list at https://schools.vihara.ca www.CJPPA.ca @CJPParents CaptainJohnPalliserParentAssociation @CJPParents cjpparentassociation@gmail.com	Lindsay O
Information	Other Business Next School Council Meeting is planned for February 27 at 6.30pm; Next Parents Association Meeting is planned for February 27 at 7.30pm. Meeting format (Online). Considering a shift to hybrid meetings starting in April. ***No meeting in March***	Lindsay O
Decision	Adjournment of meeting at 7:07 pm Moved by Lindsay, seconded by Candace, motion carried.	Lindsay O

All motions must either be an **action** assigned to a responsible person(s) which is due on a specific **date**, a decision made by a responsible person(s) on a specific **date** or information shared by a responsible person(s) on the day of the meeting.

Karolyn Chitwood

Signature of Secretary

[Signature]

Signature of Chair

February 5, 2024

Date Approved