Captain John Palliser
School Council – Agenda

October 22, 2024
6:30 – 7:30 pm
CJP Teams Meeting - Link sent out separately (same as for PA meeting)

1. Call to Order – Welcome & Land Acknowledgement.

2. Acknowledgement of School Council October 2, 2024 Meeting Agenda.

3. Approval of the September 17, 2024 School Council Meeting Minutes (attached below).

4. School Update – Oliver F. & Jana E.
    a. Teacher Presentation
        i. Grade 5/6 Community - Ms Pretty, Ms Berdan-Esponala
        ii. Learning and Literacy – Ms Jagger
    b. Leadership Report
    c. Dates to Remember
        i. Fun Lunch -Oct 16 & Nov 20, Non-Instruction -Oct 25, Picture Retakes -Oct 29

5. School Council Updates – Martina D.
    a. 2024 / 25 SC Executive

6. Volunteer Opportunities – Toria C.

7. MAPSS Update – Don C.

8. New Business
    a. Our next meeting will be held on November 26, 2024.

9. Adjournment

Participation

- Please remember to be kind and respectful in all interactions during the SC and PA meetings.
- Chair controls the flow of the meeting.
- All votes for role elections and budget-related items will be conducted anonymously.
- Any member can motion: 'I motion that…', 'I second the motion…', this leads to a vote.
- Any member can vote.
- Any member can raise any issue during the meeting. If we cannot address it in this meeting, we will get to it at the next one.
- To add an item to be included in the agenda for an upcoming meeting, please email CJP School Council one week prior to the next meeting date either at connect@cjppa.ca or chair@cjppa.ca

Captain John Palliser
School Council – Meeting Minutes

Date: May 28, 2024 at 6.32 pm
Location: Captain John Palliser School, Virtual via Teams

Participants: Amy G, Britni, Calistra N (Teacher), Candace B, Corrine, Courtney A, Dawn B, Don C, Eric M, Jenna, Karolyn C, Laura M, Leanne G, Lindsay O, Martina D, Megan W (Teacher), Megan S (Teacher Melisa B, Oliver F, Ryan S (Teacher), Suma, Tammy R, Toria C

Category	Description	Responsible
Meeting called to order at 6.32 pm		
Opening	**Land Acknowledgement in the Spirit of Reconciliation**	Lindsay O
Decision	**Approval of Agenda** – Reviewed the agenda. Amendments: None	Lindsay O
Decision	**Approval of Meeting Minutes** from April 23, 2024. Motion by Lindsay O, seconded by Martina D, motion carried.	Lindsay O
Information	**School Update - Teacher Presentation** **(Grade 5 & 6 Montessori)** ● Presented a project to inspire inclusion that aligned with Women's History Month. Teachers discussed the importance of International Women's Day and leveraged videos and reading materials to inspire students. Students were encouraged to provide their definition of inclusion. An example was 'making people feel as they belong'. It was a difficult word to define and sparked ideas and conversation in the class. ● Students were instructed to write a proposal to **inspire inclusion**. After teachers signed off on the work, students researched their topics and information was consolidated into a meaningful output. This output was guessable 'Guess in Ten' cards that included these topics: Name of person and/or company, picture, clues, bonus clues, buzz words and facts. ● Examples of inclusion topics were individuals recognized for their accomplishments in their field, sports personalities, the Calgary Public Library, and broader items such as animal shelters. ● Students also were encouraged to describe scenarios when there was a lack of inclusion. An example of this was when students asked if Braille or French was considered when listening to an authored-read book. ● **Comment (Leanne G)** – Shared that the World Health Organization recognizes International Women's Day and communication / messages differ between the two platforms. **Response (Teachers)** – Acknowledged consideration in future projects with students.	Calistra N Megan W

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School Council – Meeting Minutes

Category	Description	Responsible
Information	**School Update – School Production** ● Offered gratitude to CJPPA for musical instruments to support students in music. Purchases included ukulele bags, drumsticks, and a gong. ● Teachers summarized productions. Gr K-2 Snowflakes [rehearsal and performance] was showcased in Winter 2023 and Gr 3-6 On Demand [rehearsal and two performances] were showcased in Spring 2024. These programs enriched skills in teamwork, communication and discipline and extended an appreciation for the arts. Students performed to a large group of families and described the experience as intense based on the dedication to deliver a performance. ● Performances aligned to the CBE curriculum. ● 'Snowflakes' – provided basic skills for music, singing games, and playing instruments. ● 'On Demand' – Involved practices to connect music, dance, and performance with learning rhythms, speaking parts and songs. ● Both teachers shared their gratitude for the parent / guardian support and feedback and recognized the student effort. ● **Comment (Candace)** – Shared an experience how the performance lent itself to building up student confidence. **Response (Teachers)** – Explained the effort required for student practice and participation. ● **Comment (Lindsay O)** – Described the exciting buildup ahead of the performance, including the dance routines. ● **Comment (Tammy R)** – Discussed future opportunities for students to explore various role sizes based on interest. ● **Comment (Karolyn C)** – Thanked teachers for the opportunity to involve students in a dynamic experience to be on stage.	Megan S Ryan S
Information	**School Update – Leadership Report** ● Acknowledge the endless volunteer hours at CJP. ● Volunteer experiences just over the last few weeks (but not limited to): in classrooms, field trips, Work Bee sessions, preparing showcase props, set up, Fun Lunch, Binder Time, distributing plants, teacher appreciation days. ● Encouraged parents/guardians to attend the Volunteer Tea. **Spring Performance** ● Shared experience on the Spring showcase specific to the turnout, audience participation and the overall effect of the performance. ● Shared feedback received on managing rehearsal time with instruction minutes and being mindful to student learning.	Oliver F

Category	Description	Responsible
	● **Staffing Update** – Working through staffing and RAM. No change to the budget for staffing. Currently, in the process of accepting contractual changes. Week of June 3 is the first round of roles issued for teachers seeking a change. Focus is on balancing teachers across classrooms in Fall 2024. ● **Enrolment** – Montessori reached student maximum. Anticipating [2] Kindergarten and [4] Grade 1-2 classes. ● School population is 589 students. Community Kindergarten enrolment is low but anticipate growth in student count in July/August. ● Planning for the remainder of the school year. Described the 'vibe' as CJP enters the last month of the curriculum and Administration work. ● There have been middle school presentations for Gr 6 students. Administration connects with each school to support the student movement. ● **Report Cards –** Teachers are preparing for these records. Oliver F described the rigor to align to guiding documents, assessments and the collaborative approach between teachers and administration. Report cards are published on June 26. ● **Patrollers** – Program was a success. Participants are heading to Heritage Park to celebrate their program involvement. ● PATs are coming up in Science and Social Studies. ● **Question** [Karolyn C] – Asked question if there is any change to the OSC program and Bike / Scooter To School Day. **Response** [Oliver F] – Not anticipating any impact to the OSC program based on set-up and take-down times. ● Elder Shirley Hill is preparing for a windup with students June 24-25.	
Information	**Key Dates** ● May 30 – Volunteer Tea ● June 5 – Spirit Day [Socks] ● June 5 - Patroller Recognition Day ● June 6 – Spring Picnic ● June 13 – Bike / Scooter to School ● June 19 – Gr 6 PAT – Social Studies ● June 19 – Spirit Day [Sunglasses] ● June 20 – Gr 6 PAT - Science ● June 20 – Sports Day ● June 26 – Report Card ● June 26 – Gr 6 Ceremony ● June 27 – Last day of school [Half Day] ● June 28 – Non-Instruction Day ● Dates are posted on the CJP website and Facebook.	Lindsay O

Category	Description	Responsible
Information	**School Council Updates** **CJPSC Notice of Election - May 28, 2024** ● Voting was conducted anonymously online for the Treasurer and Kindergarten Representatives due to multiple nominations. ● Nominations were presented at the election and provided an opportunity to speak to the position. ● **Nominated Positions** ● Chair - Martina D ● Vice Chair - Dawn B ● Secretary - Karolyn C ● Treasurer – Leanne G ● Volunteer Coordinator - Toria C ● Key Communicator - Lindsay O ● Kindergarten Rep – Corine M ● Kindergarten Rep – Samantha M ● **Appointed Positions:** ● MAPSS Representative - Don C. ● Motion by Candace B, seconded by Amy G, motion carried.	Lindsay O
Information	**Volunteer Update** ● Shared appreciation for all volunteers. ● Binder Time will carry into the 24/25 school year. Meeting with Administration for feedback. Volunteers are supporting Gr 1+2 students on blending sounds. Planning for [2] volunteers at [4] times a month to provide consistency in student learning. ● Work Bee – 17 volunteers to support students and faculty in the Spring Production. Support continues. ● Planning for future residency. ● Call out for volunteers for June 19 and 20 to support PAT Exam reading for student support.	Toria C
Information	**MAPSS (Montessori Alternative Public School Society) Report** ● Planning underway for the 24/25 school year, including fundraisers (Casino in November 2024).	Don C
Information	**COSC – Community of School Councils** ● The next meeting is June 5, 2024. COSC update provided in September 2024.	Lindsay O

Category	Description	Responsible
	● A provincial meeting took place on April 23 to discuss budget announcements. CBE received $85 MM in funding to address enrollment growth but not inflation. The Board of Trustees communicated the importance of addressing rising inflation to support complex learners and language learners. Parents/Guardians can write letters to their local MLA with personal studies to request inflation be addressed. ● CBE is seeking more schools/classes to be built.	
Information	**Mural Update** ● Request for proposals was issued to the Calgary Arts. ● Seeking a diversity in artists to prepare the panels. **Brief** ● Captain John Palliser School is inviting local artists to submit proposals to create original artwork for outdoor murals on the front of the school in the community of Brentwood, facing south and Northmount Drive. We are specifically seeking up to five (5) artists to paint a mural on one of the five outdoor panels. Each mural will be in the unique style of the artist as part of a cohesive collection on the theme of community, belonging and connection. One mural, 12' wide by 8' high, is made up of three wooden panels, 4' wide by 8' high. There are currently four murals, there is space for five. **Timeline** ● May 2024: Call for submissions. ● June 30, 2024: Deadline for clarification questions on project and response to questions shared with all. ● September 27, 2024: Deadline for Artist Proposals, 4pm MT. ● October 2024: Review of proposals. ● November 2024: Choosing of finalist and notification. ● January 2025: Project implementation. ● June 2025: Project completion. ● Planning for [4] murals, but there is space for [5] murals. ● https://calgaryartsdevelopment.com/classified-ads/mural-rfp-captain-john-palliser-school-2024/ ● **Question (Amy)** – Asked who is leading the grant applications and offered support.	Lindsay O
Information	**New Business** ● Thanked volunteer efforts of Toria C for driving a program through her role as Volunteer Coordinator – through volunteers, faculty and technology. ● Thank you was shared to all CJP/CJPPA volunteers.	Lindsay O

Captain John Palliser
School Council – Meeting Minutes

Category	Description	Responsible
Information	**CJP Social Platforms** 	Lindsay O
Information	**Other Business** Next School Council Meeting is planned for September TBD; Next Parents Association Meeting is planned for September TBD . Meeting format (Hybrid and In Person). ***No meeting in June***	Lindsay O
Decision	Adjournment of meeting at 7:51 pm Moved by Lindsay, seconded by Martina, motion carried.	Lindsay O

All motions must either be an **action** assigned to a responsible person(s) which is due on a specific **date**, a decision made by a responsible person(s) on a specific **date** or information shared by a responsible person(s) on the day of the meeting.

Karolyn Chitwood

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Signature of Secretary

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Signature of Chair

June 6, 2024

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Date Approved