

Captain John Palliser

Parents Association – Meeting Minutes

Date: April 21, 2026 at 7:05 pm

Location: Captain John Palliser School virtual via Teams Meeting called to order at 7:05 pm.

Participants: Melissa M, Oliver F (Principal), Martina D, Corrine M, Dawn B, Courtney A, Alison B, Todd M, Tamara G, Maria M

Description and Speaker
Discussion on Parents Association Council – [Melissa M] - Communicated to meeting participants that those parents who completed the membership form are entitled to vote. - Anyone wishing to become a member can fill out the online form. - CJPPA provided an information paper for students to bring home. It includes a QR code to sign up for a membership and links to the CJPPA website.
Acknowledgement of Agenda – Review the agenda [Melissa M] Amendments: None
Approval of Meeting Minutes from February 24, 2026 [Melissa M] Amendments: None - Motion by Melissa M, seconded by Corrine M., motion carried. - Agenda and minutes are posted on CJPPA.ca website.
Parent Association Updates [Melissa M] The 2026-27 elections and appointments will be held on May 26th. Please note that all positions are open to nominations. Currently, the positions that have no nominations include: Election Nominations: - Chair - Vacant - Vice Chair - 1 Nomination - Martina D. - Secretary - Vacant - Treasurer - 1 Nomination - Alison B. - Casino Director - Vacant - Director at Large - Vacant - Director at Large - Vacant Appointed Positions: - Fall Fundraising Coordinator(s) - Janet H., Vacant, Vacant - Winter Fundraising Coordinator(s) - Janet H., Vacant, Vacant - Book Fair Coordinator(s) - Mara M., Vacant - Spirit Wear Coordinator(s) - Melissa M., Vacant - Fun Lunch Coordinator(s) - Britni Y., Vacant - Coffee & Chat Coordinator(s) - Lisa P. - Spring Picnic Coordinator(s) - Brittany B., Vacant - Communications Coordinator (s) - Martina D., Emily M. - Staff Appreciation Coordinator (s) - Courtney A., Vacant - Dance Committee - Martina D., Lily Z., Emily M., Corrine M.

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Treasurer Update and Budget Approval [Alison B]

Update on account balances				
AGLC Acct	Total AGLC Term Accts	PA General Acct	Total PA General Term Accts	PA Playground Term Acct
\$5760.10	\$55873.00	\$13,645	\$28,840	\$6,273

- Motion to add \$600 update to the budget to allocate for purchasing books for the book swap for next year. There is an opportunity for Martina to buy them at an upcoming used book sale this year.
- 6 Yes Votes out of 6, Motion passed

Fundraising Update [Melissa]

Fun Lunch

- April Fun Lunch is A&W with 336 Orders
- Next Fun Lunch May 20th from Edo Japan

Big Yellow Bag fundraiser

- Big Yellow Bag fundraiser. So order soil or mulch by April 30th to take advantage of the current sale. Then use code CJP2626 for an extra \$5 off, plus the CJP Parents Association earns \$10 per order.

Petalheads Camps.

- The summer camps are open. If you use the code Palliser 26, you'll get \$25 off. CJP Parents Association also receives \$25 per registration for that.

The Fit Set Ninja camps

- you get \$25 off summer camps with the code CJPS25, CJP Parents Association also receives \$25 per registration for that.

Spring Picnic [Melissa M]

- Date has been set for June 18th, planning is just kicking off

Book Fair [Dawn B]

- The book fair earned \$5,060 and the school will see \$2,500
- Some purchases have already been made and can be viewed on social media to see what Ms. Moss bought for the kids in the library

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Casino Update [Todd M]

- Every Position has been filled for the April 27-28 Elbow River Casino
- Messages have gone out and there will be another reminder going out before the event
- Looking forward to a big event and it's one of our bigger fundraisers. It sounds like our casino funds have come down a little bit. I was going to suggest something of a donation to Montessori, but we'll discuss that at a different time.

Keep in Touch [Martina D]

- Stay connected with us! You can become a member of the Parents Association by filling out an [online form](#). Or check out our [website](#), join our private [Facebook](#) group or follow us on [Instagram](#).
- To check out the current volunteer opportunities head over to the [website](#)!
- You can also email us directly at connect@cippa.ca or chair@cippa.ca

Next Meeting [Melissa M]

- Next School Council and Parents Association meetings are May 26, 2026;
- Meeting format (Virtual).

No meeting in Month

Adjournment of meeting at 7:22pm [Melissa M]

- Motion by Melissa M, seconded by Courtney A, motion carried.

Signature of Secretary	Date Submitted	Signature of Chair	Date Approved
Melissa Michielsen	April 24, 2026	Martina Damm	May 10, 2026