



Captain John Palliser School Council – Agenda

April 22, 2025

6:30 – 7:30 pm

CJP Teams Meeting - Link sent out separately (same as for PA meeting)

1. Call to Order – Welcome & Land Acknowledgement.
2. Acknowledgement of School Council April 22, 2025 Meeting Agenda.
3. Approval of the February 25, 2025 School Council Meeting Minutes (attached below).
4. School Update –Oliver F.
 - a. Teacher Presentation
 - i. Ms. Friesen, Ms. Anderson, Ms. Youngblood and Ms. Hunter.
 - b. Leadership Report
 - i. Overview of school updates and activities
5. Dates to Remember
 - i. Apr 24 - Montessori PEACE Night @ CJP
 - ii. May 6 - CJP Volunteer Tea
 - iii. May 21 - Parent's Speaker Night with Connie Jakab
 - iv. May 22 - CJP Kindergarten/New Student Orientation
 - v. May 27 - Tune Filled Tuesday
 - vi. May 27 - SC/PA Meeting - Elections!
6. 2025 ASCA Board Proposed Advocacy Resolutions Survey Results - Martina D.
7. Elect Treasurer for the remainder of 2024/25 school year – Alison B. has been nominated; additional interest can be shared at the meeting or via email at connect@cjp.ca.
8. School Council Updates - Martina D
 - a. 2025/26 Notice of Election - May 27, 2025
 - b. Election Nominations:
 - i. Chair - 1 Nomination Martina D.
 - ii. Vice Chair - 1 Nomination Dawn B.
 - iii. Secretary - **Vacant**
 - iv. Treasurer - 1 nomination (Alison Berg)
 - v. Volunteer Coordinator(s) - **Vacant**
 - vi. Key Communicator - **Vacant**
 - vii. Kindergarten Representative - **Vacant**
 - viii. Kindergarten Representative - **Vacant**
 - c. Appointed Positions:
 - i. MAPSS Representative - **Vacant**
9. Informational Speaker Event - Martina D



Captain John Palliser School Council – Agenda

10. Volunteer Opportunities

11. MAPSS Update - Jenna M.

12. New Business

- a. Our next meeting will be held on May 27, 2025 - Elections.

13. Acknowledgements/Adjournment - Martina D.

Participation

- Please remember to be kind and respectful in all interactions during the SC and PA meetings.
- Chair controls the flow of the meeting.
- All votes for role elections and budget-related items will be conducted anonymously.
- Any member can motion: 'I motion that...', 'I second the motion...', this leads to a vote.
- Any member can vote.
- Any member can raise any issue during the meeting. If we cannot address it in this meeting, we will get to it at the next one.
- To add an item to be included in the agenda for an upcoming meeting, please email CJP School Council one week prior to the next meeting date either at connect@cippa.ca or chair@cippa.ca

Captain John Palliser

School Council – Meeting Minutes

Date: February 25, 2025

Location: Captain John Palliser School virtual via Teams

Meeting called to order at 6:35 pm.

Participants: Alison B; Allison L; Amy G, Britni Y; Candace B; Courtney A; Dawn B; Don C; Jeannette T [Teacher]; Jenn, Karolyn C; Krystle W [Teacher]; Laura M; Lindsay O, Maria M; Martina D; Noah Y [Teacher]; Oliver F [Principal]; Samantha Mc; Seann Mc [Teacher]; Tammy R; Toria C

Description and Speaker
Land Acknowledgement in the Spirit of Reconciliation [Martina D]
Acknowledgement of Agenda – Review the agenda [Martina D] ● Amendments: None
Approval of Meeting Minutes from January 21, 2025 [Martina D] ● Amendments: None ● Motion by Martina D, seconded by Tammy R, motion carried. ● Agenda and minutes are posted on CJP school website.
School Update - Teacher Presentation [Seann M, Noah Y, Krystle W, Jeannette T] – Grade 5/6 Community and Grade 4/5/6 Learning and Literacy ● Noah Y - Discussed Seed to Tree, a book that illustrates the lifecycle of an idea from inception (seed) to development and maturity (tree). Students are working on a project aligned with this theme. ● Seann M - Continued the classroom discussion on perseverance and growth. Students are writing their own Seed to Tree stories. ● Krystle W – Provided an update on the Grade 6 Patrol Club, including shift schedules and monthly recognition. Everyone appreciated the return of pleasant weather. ● Jeannette T – Shared that those students enjoyed their pizza party, which recognized their dedication as patrollers. Patrollers will receive shirts to wear on their recognition field trip. Expressed gratitude to CJPPA for their contribution. ● Comment [Candace B] – A parent shared their child’s pride in being a Grade 6 Patroller and appreciation for the opportunity to participate.

Captain John Palliser

School Council – Meeting Minutes

Description and Speaker

School Update – Leadership Report [Oliver F]

Links shared: [School Planning Meeting Evaluation](#)
[Report to Parents / Guardians on Fees | Elementary School](#)

Labour Action Update

- Labour action by the Canadian Union of Public Employees (CUPE) within the CBE took effect on February 24.
- For questions, reach out to the Principal, but the recommended source for updates is CBE Labour Relations. [CBE Labor Relations](#)
- Picketing has begun, including at a nearby location. Some confusion remains regarding the approach.
- **Comment [Samantha M]** – A parent described congestion near Churchill due to the picketing.
- The primary impact on CJP is the absence of Facility Operator Mr. Pratt; teachers and education supervisors are not affected.
- Cleaning priorities are focused on high-touch areas.
- CBE's priority is to keep schools open and maintain regular instructional hours. Staff must vacate the building 45 minutes after the last bell to allow cleaning staff to begin work.

No impact on:

- Out-of-School Care (OSC); Field trips
- Some impact on: Meetings scheduled after 5 PM

School Presentation '2025 School Planning'

- Principal presented the School Development Plan, providing an overview of school planning and fees.
- A survey will open on February 26 for two weeks to gather feedback.
- A second survey will be shared with School Council meeting participants to collect input on this presentation.
- Survey links will be sent via the Weekly Message.
- Share information about school planning at CJP.
- Gather feedback to support future planning and address learning gaps.

A short video, "CBE School Planning and You", was shown, emphasizing:

- Supporting and improving student learning.
- Responding to school achievements and previous feedback.
- Gathering family input on school fees.

Budget

- By law, each school must submit a balanced budget.
- Discussion on parent fees when funding is insufficient to cover costs.

Captain John Palliser

School Council – Meeting Minutes

Description and Speaker

Other Topics Discussed

- How the School Development Plan is used

School Goals:

- Literacy (Phonological awareness, decoding skills)
- Mathematics (Number sense)

Teaching Strategies

- Applying learned skills in different contexts.
- Exploring multiple problem-solving approaches and real-world strategies.
- Using Math Up and UFLI as key resources

Outcome Measures

- Provincial Numeracy Assessments
- Report Card Data
- Grade 6 Provincial Achievement Tests

Monitoring Progress

- Teachers use professional judgment to select additional resources.

Actions

- Learning Excellence
- Well-being
- Truth & Reconciliation (leveraging diverse texts, fostering belonging, decolonization efforts)

Improvements

- Literacy
- Mathematics (common assessment strategies, group planning)
- UFLI is widely used among teachers.

The Principal paused for questions throughout the presentation.

School Budget and Enrollment

- 2024-2025 Enrollment: 608 students
- Budget Allocation: \$3.8M, with 75% allocated to staffing.
- CJP allocates 98% to staffing, a higher proportion than the CBE's recommendation of 75%.
- Elementary schools prioritize staffing, middle/high schools allocate more \$ necessary for resources.
- Budget adjustments allowed some employees to move to full-time positions.
- The Principal's philosophy: "Believe in people, not stuff."

Captain John Palliser

School Council – Meeting Minutes

Description and Speaker
School Fees 2024-25 Fees: Information available online. 2023-24 Report: Included a discussion on last year's fees and a \$500 shortfall for Mobile Escape (difference between projected and collected fees). - Feedback id requested on: School Development Plan, school priorities, and budget and fees. Next Steps: - Summary of feedback will be posted on the school website. - Survey results will be shared at the October 2025 School Council Meeting. - Next School Development Plan will be published online by November 30, 2025. Comment [Martina] – Recognized CBE's recommended 75% budget allocation to staffing vs. CJP's 98% allocation.
Key Dates – [Martina D] - February 26 - Pink (or Red) shirt day. - February 21 and March 21 - Non-Instructional Days - March 24-28 Spring Break
ASCA Update – [Martina D] - ASCA (Alberta School Councils' Association) is the political advocacy arm for School Councils. - The following links were shared to guide resolutions input: Detailed descriptions and background information on each resolution can be found here. Vote on whether our council should support these resolutions here. - One School Council Member can attend for free. If more wish to join there would be a cost. At the AGM there will be a vote on the resolutions. - Resolutions remain open for input until April 16.
Information Speaker Event – [Martina D] - Mid-May event (avoiding Thursdays). - Goal: Announce the speaker via social media.
Volunteer Opportunities – [Toria C] The Volunteer Coordinator reviewed upcoming School Council and Parents Association positions: SC Key Communicator – Liaison between School Council & CBE, attend 2-4 meetings per year. SC Volunteer Coordinator(s) – Helps current Volunteer Coordinator manage and organize volunteer opportunities. PA Coffee & Chat Lead(s) – Organize 2-3 Coffee & Chat events each school year to help connect parents. PA Spring Picnic Coordinator(s) – Organizes end-of-year picnic (music, scavenger hunt, field games and food trucks).

Captain John Palliser

School Council – Meeting Minutes

Description and Speaker
Gratitude Shared: - February 12 Teacher Appreciation was well-received. - Special thanks to Ms. Shivji for her thoughtful card. - Teachers expressed appreciation for the generosity. - Shout-out to Amy G. and Courtney A. for organizing the event. Working Bee - Resumes in March. Come join to help support staff and teachers.
MAPSS Updates / MAPPS – [Don C] - MAPSS continues to expand support across three schools. - Photography fundraiser completed. - Seeking more volunteers - Would love to add some new people to the team. - April Montessori Conference: MAPSS will be there selling books to fundraise for funds and will be sponsoring approx. 3 CJP teachers to attend. - Art supplies for the PEACE Night fundraiser have been delivered to CJP. - PEACE Night is planned for April 24, featuring Tania Johnson at CJP. - Contact: president@mapss.ca
Keep in Touch [Martina D] - Stay connected with us! Check out our website, join our private Facebook group or follow us on Instagram. - To check out the current volunteer opportunities, head over to the website! - You can also email us directly at connect@cjpga.ca or chair@cjpga.ca
New Business - None. Next Meeting [Martina D] - Next School Council and Parents Association meetings are April 22, 2025. - Meeting format (Virtual). ***No meeting in March. ***
Adjournment of meeting at 7:52 pm. Motion by Martina D, seconded by Toria C, motion carried.

Signature of Secretary	Date Submitted	Signature of Chair	Date Approved
	28-Feb-2025		March 12, 2025