



Captain John Palliser School Council – Agenda

September 23, 2025

6:30 – 7:30 pm

CJP Teams Meeting - Link sent out separately (same as for PA meeting)

1. Call to Order – Welcome & Land Acknowledgement.
2. Acknowledgement of School Council September 23, 2025 Meeting Agenda.
3. Approval of the May 27, 2025 School Council Meeting Minutes (attached below).
4. School Update – Oliver F. & Jana E.
 - a. Teacher Presentation
 - i. Ms. Wilpert, Ms. Southwood, Mr. Mahon, Ms. Toupin
 - ii. Leadership Report
 - b. Dates to Remember
 - i. Fun Lunch - Sept 24, Orange Shirt Day- Sept 26, NI Day (no school) - Sept 29 and National Day for Truth & Reconciliation (no school) - Sept 30
5. School Council Updates – Martina D.
 - a. [2025 / 26 SC Executive](#)
 - b. Vacant Positions - Key Communicator and MAPSS Representative
6. MAPSS Update – Jenna M.
7. New Business
 - a. Our next meeting will be held on October 28, 2025 (AGM).
8. Adjournment

Participation

- Please remember to be kind and respectful in all interactions during the SC and PA meetings.
- Chair controls the flow of the meeting.
- Any member can motion: 'I motion that...', 'I second the motion...', this leads to a vote.
- Any member can vote.
- Any member can raise any issue during the meeting. If we cannot address it in this meeting, we will get to it at the next one.
- To add an item to be included in the agenda for an upcoming meeting, please email CJP School Council one week prior to the next meeting date either at connect@cjpgpa.ca or chair@cjpgpa.ca

Captain John Palliser

School Council – Meeting Minutes

Date: May 27, 2025

Location: Captain John Palliser School virtual via Teams

Meeting called to order at 6:35 pm.

Participants: Alison B; Amy G; Britni Y; Candace B; Christine R [Teacher]; Corrine M; Tammy R; Dawn B; Emily M; Jana El [Assistant Principal]; Jameela I [Teacher]; Jessica P [Teacher]; Karolyn & Murray C; Kirsten T [Teacher] Laura M; Lindsay O; Lisa P; Maria M; Melissa M; Marcy S [Teacher]; Martina D; Murray C; Oliver F [Principal]; Tammy R ; Todd Mc

Description and Speaker
Land Acknowledgement in the Spirit of Reconciliation [Martina D]
Acknowledgement of Agenda – Review the agenda [Martina D] ● Amendments: None
Approval of Meeting Minutes - from April 22, 2025 [Martina D] ● Amendments: None ● Motion by Martina D, seconded by Dawn B, motion carried. ● Agenda and minutes are posted on CJP school website.
School Update – Grade ½ Montessori Teacher Presentation [Christine R, Jameela I, Jessica P, Kirsten T, Marcy S] Math Update ● Transitioned from addition and subtraction to a new unit on geometry. ● Started with 2D shapes and symmetry, connecting learning with science and the natural world. ● Currently exploring 3D shapes using geometric solids and hands-on activities. ● Engaged in descriptive games like “mystery bag” to develop spatial language and teamwork. ● Integrated geometry with art and scientific drawing to enhance observation and communication skills. Science Update ● Students planted seeds, monitoring growth daily, building excitement and responsibility. ● Focus on plant needs, life cycles, and detailed scientific drawings of real plants. ● Learning about Alberta landforms and how water moves through ecosystems. ● Created landform models and began research projects on animals and habitats. ● Strong enthusiasm for science in the classroom. Upcoming field trip – Bowness Park (June 18) ● The trip to Bowness Park focuses on plant & animal existence as part of a science inquiry unit. ● Students arrive at 9:00 a.m. for attendance before boarding the bus. ● Multiple parent volunteers involved; some may need to drive due to bus space limitations. ● Activities include science stations and unstructured exploration time in nature. ● Students should dress for the weather, bring lunch, snacks, and plenty of water. ● Bus transportation generously donated by the parents association.

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Description and Speaker
Writing and Literacy Update - Students work on informational writing projects focused on animals. - Use of QR codes and iPads for guided, independent research in a safe digital format. - Continued focus on writing fundamentals, punctuation, phonics, and structure. - Significant student progress observed has different skills come together in current projects.
School Update – Leadership Report [Oliver F] Leadership Update – Tuneful Tuesday - Despite a slight delay, Tuneful Tuesday performance was a success with great student participation. - Special thanks were extended to Mr. Symington and Ms. Schultz for organizing and leading the production. - Acknowledged the extensive behind-the-scenes efforts to support rehearsals, logistics, and transportation of props. - Parents and families showed strong support; the outdoor performance enjoyed perfect weather and a good turnout. Guest Speaker - Thanks to Martina and the Parents Association for organizing a guest speaker, Connie Jacob, on May 21. - The presentation provided valuable insights and concluded with meaningful group discussion. - Attendees appreciated the opportunity to connect, ask questions, and share stories in a supportive environment. Bussing - Noted changes this year allowed more funding for classroom busing, with some initial miscommunication resolved. - All grades and classes have now accessed their field trip transportation funds. - The School Council and Parents Association were thanked for their generous support, approximately \$275 per bus. - Field trips are scheduled for June, with funds fully utilized. End of Year Assessments for Students - Teachers are actively finalizing assessments and report cards as the school year wraps up. - Students have opportunities to demonstrate or re-demonstrate understanding; recent performance is considered in reporting. - IPPs are being completed, including transition notes for next year. - Standardized assessments (internal and provincial) are underway, especially in younger grades. - Provincial Achievement Tests (PATs) begin with the writing portion; students have practiced using the online testing platform.

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Description and Speaker

- PAT schedule:
 - May 28: Language Arts Part A
 - June 13: Math Part A
 - June 16: Language Arts - Reading
 - June 17: Math Part B
 - June 18: Social Studies
- Note: No science PAT this year due to the implementation of the new curriculum.

Staffing Updates

- The staffing process is underway, following standard protocols for teacher placement.
- Teachers returning from leave are prioritized for replacement in accordance with contract obligations.
- The first open round of teacher placement closed, with a second round scheduled for June 9.
- Final staff roster will be confirmed by mid / late June, including teacher assignments by grade.
- Process involves applications, interviews, and administrative placement decisions over the span of a month.

Kindergarten Orientation

- Kindergarten orientation evening was held last Thursday to welcome incoming families.
- Parents & children toured the school, met staff, and learned about the kindergarten program.
- The event is aimed at easing transitions and building early connections with new students and families.

Bike to School

- “Bike and Scooter to School Day” is June 6, with more activities than in previous years.
- Increased involvement from Calgary Police Service (CPS) to support safety and engagement.
- Anticipated to be a bigger and more exciting event this year.

Indigenous Engagement

- Elder Shirley will visit the school on June 11 and 12 for full-day engagement with students.
- These visits are a highlight for students, providing cultural learning and storytelling.
- Continued relationship-building with Indigenous educators, including Adrian Goulet and his son Albert.
- Positive feedback from recent Indigenous events, including a round dance.

Additional End-of-Year Events

- Family Picnic and Mural Unveiling: Scheduled for June 12, offering another opportunity for community gathering.
- Grade 6 Farewell: Taking place on the morning of June 24 to celebrate students moving on to junior high.
- Sports Day: Planned for June 25; volunteer sign-up and staff coordination details to come soon.

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Description and Speaker	
Bussing and Bell Times • Bus registration deadline is June 22 — especially important for alternative program (e.g., Montessori) families due to complex route planning. • Missing the deadline can cause weeks of delay for fall transportation setup. • Bell-time changes and transportation issues were covered in detail at the previous meeting; available for follow-up individually if needed. • The daily 15-minute recess will remain unchanged. • The lunch break will be reduced from 47 minutes to somewhere above 30 minutes (still above the recommended minimum). • The changes are largely directed by CBE and tied to bus routing logistics. • School leadership is confident students will still have sufficient time to eat and have outdoor time.	
Mural Update • All three artist murals are now complete and have been received. • Each mural is distinct, unique and visually complement the theme of belonging. • Artists involved: Kalum Teke Dan (Blackfoot Artist); Tyler Hochhalter (Settler Artist); Phoenix Ning (Immigrant Artist, Brentwood Resident). • Artists engaged with students in three cohorts, sharing their artistic process, inspirations, and reflections on belonging at CJP. • Final artist, Kalum Teke Dan, will speak to the third student cohort on Thursday. • The school is excited to unveil the murals and install them on the building's exterior. • Acknowledgement and thanks to everyone involved from the project's inception to completion.	
Race to the End of the School Year • School staff are simultaneously wrapping up the current year while preparing for the next. • Acknowledgement that this is a busy transitional time for all involved.	
Key Dates – [Martina D] • May 28 – Grade 6 PAT [ELAL Part A] • Jun 6 – Bike/Scooter to School Day • Jun 10 – Work Bee • Jun 11&12 – Elder Shirley @ CJP • Jun 12 – School Council Spring Picnic / Mural Unveil [5:00 – 7:00] • Jun 13 – Grade 6 PAT [Math Part A]	• Jun 16 – Grade 6 PAT [ELAL Part B] • Jun 17 – Grade 6 PAT [Math Part B] • Jun 18 – Grade 6 PAT [Social Studies] • Jun 19 – Fun Lunch • Jun 24 – Grade 6 Farewell [AM] • Jun 25 – CJP Sports Day [AM] • Jun 26 – Last day of School • Jun 27 – NI Day / Appeals Day
ASCA AGM Resolution – [Martina D] • ASCA (Alberta School Councils' Association) is the political advocacy arm for School Councils. • A prior online vote was conducted by council members to determine support (yes, no, or abstain) on proposed AGM resolutions.	

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• The actual Alberta School Councils' Association (ASCA) AGM took place at the end of April and lasted 11 hours due to in-depth discussion and revision of motions. • Many motions were debated extensively and modified during the meeting, resulting in some resolutions differing from what was originally voted on by the council. • Not all original motions appear in the final version due to overlaps or conflicting proposals. • A link to the final list of resolutions can be found here: https://www.albertaschoolcouncils.ca/public/download/files/263244 • Council representative aimed to align with the school's original voting intentions as much as possible. • Council representative noted the value of hearing diverse perspectives from across Alberta on education issues. • Anyone with further questions is welcome to contact the council chair directly at chair@cjppa.ca
Elections - [Martina D] • Several new individuals expressed interest in joining the council in various roles. • Lisa P. volunteered for the second Kindergarten Representative position. • No additional nominations or challenges to existing nominees were raised during the meeting. • All current nominations were acclaimed, and the listed individuals are confirmed in their roles. • The MAPSS Representative and Key Communicate remain open, and the council will continue to seek volunteers for these positions throughout the year. • New School Council Executive Members: Elected Nominations ○ Chair – Martina D ○ Vice Chair – Dawn B ○ Secretary – Melissa M ○ Treasurer – Alison B ○ Volunteer Coordinators – Corrine M & Britni Y ○ Key Communicator – Vacant ○ Kindergarten Representatives – Emily E. and Lisa P. Appointed Nominations ○ MAPSS Representative – Vacant
Information Speaker Event – [Martina D] • Successful evening with engaging conversations and personal stories shared by attendees. • Appreciation expressed for those who attended and contributed. • A social media post will be published soon, including a link to the speaker's podcast covering similar topics.

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School Council – Meeting Minutes

Description and Speaker
Upcoming Volunteer Opportunities – [Martina D] - Volunteers needed to support students during May/June’s Provincial Achievement Tests (PAT). - Additional help requested for Bike/Scooter Day (drop-off, pick-up, field assistance). - Final Work Bee scheduled for June 10, volunteers welcome for clean-up and final prep. - Sports Day sign-up process is in progress and will be available soon. - Volunteer opportunities can be viewed on the council website under the “Volunteer” section. - Ongoing appreciation expressed for the dedication and involvement of volunteers.
MAPSS Updates – [Martina D] - The recent PEACE Night was a great success, showcasing a variety of student art. - Community participation was strong, contributing to the event’s atmosphere and creativity. - The event was well received and highlighted the collaborative spirit of the school community. - Contact: president@mapss.ca
Keep in Touch [Martina D] - Stay connected with us! Check out our website, join our private Facebook group or follow us on Instagram. - To check out the current volunteer opportunities, head over to the website! - You can also email us directly at connect@cjpga.ca or chair@cjpga.ca
New Business - [Martina D] None. - Gratitude extended to all current and outgoing members for their contributions. - Positive reflection on the evolving and growing school council team.
Next Meeting - [Martina D] - Next School Council and Parents Association meetings are in September 2025. - Meeting format (Virtual). ***No meeting in June. ***
Adjournment of meeting at 7:35 pm. Motion by Martina D, seconded by Britni Y, motion carried.

Signature of Secretary	Date Submitted	Signature of Chair	Date Approved
Asked to take minutes as a volunteer 	1-Jun-2025		June 24, 2025